

Washington South Supervisory Union  
Roxbury School District

## PROCEDURE FOR ROXBURY VILLAGE SCHOOL PRESCHOOL ENROLLMENT

The Roxbury Village School Preschool Program is a Pre K Qualified licensed preschool and complies with all regulations of the governing agencies for early childhood programs including the Agency of Education and the Agency of Human Services.

The program is an inclusive educational environment for preschool children in the Roxbury School Community. Priority is given to residents of Roxbury. A limited number of openings for non-residents are available for the program. Enrollment for residents is on a first-come, first-serve basis, slots available pursuant to licensing capacity.

To be eligible, the child must be three or four years old prior to September 1<sup>st</sup> of the year enrolled. It is recommended the child be fully toilet-trained and that they participate in all five mornings of the program; however, two or three days may be considered.

A completed registration packet must be received prior to the child beginning the program. Transportation is the responsibility of the parent(s)/guardian(s). First priority will be given to Roxbury residents. After June 1<sup>st</sup>, slots may be available to non-residents.

Once the school year has commenced, children three or four years old as of September 1<sup>st</sup> may be enrolled if slots remain. No priority for Roxbury residents after June 1<sup>st</sup> can be guaranteed.

### **Non-Resident Tuition**

Tuition is based on five mornings per week following the school calendar and set by the Board. Act 166 allows parent(s)/guardian(s) to contact their district of residence to request tuition for 10 hours per week for 35 weeks.

Roxbury School District reserves the right to charge a fee to parents beyond the statewide rate.

Partnership agreements with other programs will outline a tuition payment schedule.

Tuition must be paid as scheduled or late fees may be assessed. If payment is not received after thirty days, your child will not be allowed to continue attending the preschool program.

If you are concerned that your preschool child has a developmental delay, it is requested that the school of residence be contacted.

Enrollment in the preschool does not provide any entitlement to attend kindergarten or any other grade level at Roxbury Village School unless you are a resident of the Roxbury community.